

This policy governs the service and/or consumption of alcoholic beverages at Roger Williams University, including Roger Williams University School of Law ("University"), and applies to events on the University's Bristol, Portsmouth (Baypoint), and Providence (One Empire Plaza) campuses and off-campus University-sponsored events. For purposes of this policy, an off-campus University-sponsored event is an event occurring at any off-campus location where alcoholic beverages are served and/or consumed and the event is hosted and/or paid for in whole or in part by the University, including but not limited to any school, department, office, group, club, or team of the University.

Examples of events that are governed by this policy include, but are not limited to, the following:

- University-sponsored conferences, dinners, events, meetings, and receptions;

- Department, faculty, or staff meetings and receptions, including those occurring after business hours; and

- Third party conferences, events, meetings, and receptions

Type of Event	Necessary Approval(s)*
School of Law Events occurring within the SOL building, on the Providence campus, or off-campus	EVP for Finance and Administration; Dean of the School of Law

required for Bon Appetit Management Company to sell alcoholic beverages on the Portsmouth campus, as the University maintains a Class B-H, Class B-T, and Class B-V liquor license with the Town of Portsmouth.

Third Party Caterers: Approved third party caterers must hold a valid Rhode Island Class P liquor license to sell alcoholic beverages on the Bristol, Portsmouth, or Providence campuses. Third party caterers are not eligible to obtain Class F or Class F1 liquor licenses.

In addition to the regulations below, the service of alcoholic beverages at the University must comply with state and local laws and regulations.

Alcoholic beverages may not be served to or consumed by persons under the age of 21. Proper identification of age must be produced to a certified alcohol server upon service of the alcoholic beverage.

Under no circumstances may alcoholic beverages be served to visibly intoxicated persons.

Any event offering alcoholic beverages must also offer a comparable quantity of food and non-alcoholic beverages.

Alcoholic beverages may not be consumed outside the confines of the event.

Self-service bars are prohibited; all alcoholic beverages must be served by a certified alcohol server.

Alcoholic beverages served at undergraduate student events shall be limited to beer and wine.

Organizers of student events should consider mandating that students over the age of 21 wear University-approved wrist bracelets before they are served alcoholic beverages, and requiring an increased public safety/security presence at the event.

Penalties for violations of this policy may include discipline up to and including termination of employment for employees, expulsion from the University for students, and removal from the University for third parties.

Roger Williams University students who violate this policy may be subject to discipline under the Code of Student Conduct, and any such violation will be adjudicated through the Office of Student Conduct and Community Standards. Roger Williams University School of Law students who violate this policy may be subject to discipline under the Honor Code, and any such violation will be adjudicated through the Honor Board.

Employees and students should also refer to the University's Alcohol and Drug Free School and Workplace Policy, available at <http://www.rwu.edu/depository/hr/policies/Drug-FreePolicy.pdf>.

The sale, service, and consumption of alcoholic beverages is regulated by federal, state, and local laws and regulations. Violations of alcohol laws and regulations will be handled by law enforcement authorities.

Off-campus University-sponsored events must comply with the following provisions:

If the event will be held at a facility that is properly licensed to serve alcoholic beverages, all alcoholic beverages must be served by that facility.

If the event will be held at a facility that is not properly licensed to serve alcoholic beverages, all alcoholic beverages must be served by a caterer that is properly licensed to serve alcoholic beverages or Bon Appetit Management Company. The caterer must receive the prior written approval of the Office of General Counsel through a written agreement signed by the caterer and the University. Additionally, a copy of the caterer's license to serve alcoholic beverages must be provided to the Office of General Counsel prior to the event.

If the event will be held at a personal residence, please contact the Office of General Counsel prior to the event to discuss licensing and liability issues.

Adopted on 3/9/11 by the President's Cabinet
Administratively updated on 9/11/19